

**South Dakota Council on Developmental Disabilities**  
**Minutes of Meeting – April 26 & 27, 2006**

The SD Council on Developmental Disabilities met on April 26, 2006 at the AmericInn in Chamberlain, SD.

Members Present

Travis Arneson	David Nissen
Vikki Day	Kathy Olson
Dillon Haug	Wanda Seiler
Robert Kean	Judy Struck
Grady Kickul	Isabel Trobaugh
Ann Larsen	Lex Werdel
Brooke Lusk	Ted Williams

Others Present

Carol Kosbab  
Beth Henrichsen  
Arlene Poncelet

INTRODUCTORY REMARKS

Chairperson David Nissen called the meeting to order and read the mission statement. Introductions were completed.

APPROVAL OF AGENDA & MINUTES

The agenda was unanimously approved.

Isabel Trobaugh moved, seconded by Robert Kean to accept the minutes of the Council Meeting held January 26, 2006. Motion carried.

DIRECTOR'S REPORT

Arlene distributed several thank you notes and other correspondence of interest.

The Native American Disability Summit has been cancelled due to a lack of funds.

March was Developmental Disability Awareness Month. Each Council member present received a travel mug with the 2006 theme "Everyone Belongs". Western Dakota Technical Institute had several activities during March related to awareness.

Arlene reminded Council members about the Dare to Dream Conference coming up in June. Denim shirts with the Dare to Dream logo are available through her or another member of the planning team.

### BUDGET UPDATE

The Council received the final award for FFY06 of \$457,115. The estimated award for FFY07 is \$461,111. There are \$50,000 of FFY05 funds still available, plus all of FFY06 funds.

### MTARS REPORT

Arlene discussed the MTARS report and the recommendations received.

#### *Recommendations*

- DD Network maintain and build upon the existing collaboration.
- DD Network continue to involve members of the Native American culture in their activities and operations.
- Section 125 (c) (8) (9) regarding staff.  
One of the issues regarding staff is that they feel Arlene should have a support staff person. Arlene will respond to this that the Council will have a committee look into the matter no later than July 1, 2006 and report back to the full Council. Motion by Robert Kean, second by Isabel Trobaugh, to have the Executive Committee research the hiring of a person for this position, including development of a job description. Motion carried.
- Section 125 (b) (1) (C); Section 125 (b) (3); Section 125 (b) (3) (B) regarding council membership. One issue with the membership is that only 58% of the make-up is consumers of family members or self advocates. They suggested the Council add a self advocate.

Robert Kean moved, seconded by Lex Werdel to allow Arlene to respond appropriately to the MTARS report. Motion carried.

### EXECUTIVE ORDER

The group discussed the draft version of the Executive Order. The most discussion revolved around page 3: At least ~~thirteen (13)~~ fourteen (14) other persons who shall be consumers or consumer representatives appointed by the Governor are as follows:

1. ~~Five (5)~~ Six (6) persons who have a developmental disability, including at least one person who receives services from a community based service provider and one person who resides or

previously resided in the Developmental Center, and who shall be appointed to one-, two-, and three-year terms;

The discussion was mostly around the Developmental Center, and if the person must have resided at SDDC. As people's stays at SDDC are getting shorter, it is more difficult to find someone in this capacity. It was decided to keep this language and to ask Council members to actively recruit potential Council members that meet this criterion.

#### GRANT APPLICATION – SDACBS COLLEGE OF DIRECT 3<sup>RD</sup> YEAR

Vicki Kommes, ECCO, Andrea Tarrell, individual, Tim Hoag, SDDC, Michelle Aman, BHWTC, and Tom Scheinost, SDACBS presented to the group. There are currently 8,377 people enrolled in the College of Direct Support (CDS) as learners. 20, 420 lessons have been completed. Four new courses have been added, and it is anticipated that more will be added every 3-4 months. CDS participants who are supervisors can also access the College of Frontline Supervision courses. Western Dakota Technical Institute has begun accepting CDS courses in lieu of several of their required courses. Lake Area Technical Institute is looking at doing the same thing. Each of the presenters gave testimonials of their experience with the College of Direct Support. They were all very positive, and there is a lot of excitement revolving around this way of learning. Most agencies have noticed that their turnover rate has declined since using CDS. South Dakota is now nationally recognized for its use of the CDS. The state has been asked to participate in a national workforce project. There are some concerns around future funding to sustain the program. Tom Scheinost stated that he may be back to the Council for continuation funding.

Isabel Trobaugh moved, seconded by Vikki Day to approve \$87,650 of federal funding for the proposal entitled "College of Direct Support Year 3." Brooke Lusk, Judy Struck, Ted Williams abstained. Motion carried.

#### GRANT APPLICATION – SDACBS IN-SERVICE TRAINING

Tom Scheinost presented this proposal to the group. This year's topics include: building social capital, working with people with difficult behaviors, positive sexuality of persons with developmental disabilities and appropriately support people who choose to have intimate relationships; and aging and dementia. There was discussion regarding ways to get more parents and family members to attend these trainings. Some people felt the sessions were inconvenient for families because they are held during the week and generally in Pierre. A request was made to consider

utilizing the Dakota Digital Network system or possibly video-taping the sessions so parents could view them at a later time.

Judy Struck moved, seconded by Ann Larsen to approve \$13,000 of federal funds for the proposal entitled "In-Service Training." Brooke Lusk and Ted Williams abstained. Motion carried.

## 2007-2011 STATE PLAN

### Employment

*Current Goal:* Individuals with DD will have a variety of employment options.

*Current Objectives:* Training on Employment Topics; Training and Information for Employers; Individualized Employment Options; Assistance to Individuals with DD to further self-employment opportunities.

#### Discussion:

- Train direct support professionals, individuals with DD, families.
- Employers - train replicating proven programs (Business Leadership Network) with other communities and employers.
- Independent employment options.
- Self employment.
- Job development - supported employment – work with Vocational Rehabilitation
- High school transition
- Educate parents
- Collaborate with Medicaid Infrastructure Grant
- Incentives to employers for hiring people with DD - provide this information to employers.

### Housing

*Current Goal:* Individuals with DD are provided opportunities and choice for inclusive community living.

*Current Objectives:* Development & Dissemination of Information on Homeownership and Community Living Options; Promotion of Home Ownership and Other Community Living Options for People with DD.

- Universal Design.
- Visit ability.
- Creative Housing Solutions.
- Can we develop SD expertise in making homes accessible?

- There is a company in Sioux Falls building homes and selling them for less than they are worth to people with low income.
- Manual dissemination – work with SD Housing, SD Home Builders, SD Banker's Association, etc.

### Health

*Current Goal:* Individuals will have a range of needed health care services, with a focus on dental and medical services, preventative health care, traumatic brain injury and fetal alcohol syndrome.

*Current Objectives:* Outreach to Medical Professions; Training in Health Care Topics; Public Awareness Activities.

- Prescription Drug Plans
- Co-Occurring disorders
- Oral health training to ATC nursing staff
- Enhanced reimbursement to dentists who provide services
- Obesity - Healthy SD & Department of Health

### Recreation

*Goal:* People benefit from inclusive recreational, leisure and social activities consistent with their interests and abilities.

*Objective 6.1:* Increasing Community Recreation Opportunities; 6.2: Building Community Capacity for Inclusive Recreation.

- Individualized recreation activities – inclusive preferred
- Association of Physical Health, Rec & Dance (APHRD) – include children with DD?
- Focus on adults

### Child Care

*Goal:* Children and families benefit from a range of inclusive, flexible childcare options.

*Objective 5.1:* Training for Childcare Providers; 5.2: Resources & Information for Childcare Providers; 5.3: Creating Options for Childcare for Children with Special Needs; 5.4: maintain Awareness and Collaboration on Child Care Issues.

- Maintain awareness.
- Ability to respond.

## Education & Early Intervention

*Goal:* Individuals with DD will meet their educational goals.

*Objective 4.1:* Training for Educational Personnel; 4.2: Resources for Parents/Guardians; 4.3: Maintain Awareness & Collaborate on Transition Issues.

- Transition objective – change to only the word transition.
- Train higher education, high school, elementary, early intervention.
- Post secondary – disability services.
- 0-3 transition to IEP's.
- Co-occurring disabilities (USD).
- Website-helpful hints (SD Connect)
- SD Parent Connection – FILE folders

## Transportation

*Goal:* People have transportation services for work, school, medical and personal needs.

*Objective 7.1:* Current Status of Transportation Initiatives; 7.2: Maintain Awareness and Collaborate on Transportation Issues.

- DOT – public forums - regional meetings over the summer. Challenge People First chapters to attend.
- Weekend/evenings, holidays, Sundays-transportation is minimal.
- Programs to help people make vehicles accessible.

## Quality Assurance

*Goal:* People have the information, skills, opportunities and supports to live free of abuse, neglect, financial and sexual exploitation, and violations of their human and legal rights.

*Objective 8.1:* Leadership Development; 8.2: Self-Advocates Organization; 8.3: Assistance with Travel for Individuals and Families; 8.4: Use of Technology; 8.5: Quality Assurance in Community Based Services.

- Quality Assurance vs. Quality Improvement.
- Transition Project-tackle box.
- Information on available services.
- Leadership Development: SDAS - possible Native American Partners-like training.
- NCI-bring someone in to analyze results & formulate action plan.
- Self Advocacy organizations.
- Keep stipends - assistance to attend workshops.

### Formal & Informal Community Supports

*Goal:* Individuals have access to other services available or offered in a community, including formal and informal community supports that affect their quality of life.

*Objective* 9.1: Inclusive Worship; 9.2: Training for direct care staff, family members, guardians and advocates; 9.3: Expansion of Family Support Services; 9.4: Criminal Justice Area; 9.5: Recruitment and Retention of Direct Service Staff; 9.6: Building System Capacity for Unserved & Underserved Populations; 9.7: Criminal Justice Issues; 9.8: Direct Service Staff Recruitment & Retention.

- Respite Care.
- College of Direct Support - training people in the community?
- Sharing info on available programs.
- Church attendance – transportation for worship involvement.
- Learn from other communities - best practices.
- Ministerial Association.
- Best practices document.
- Accessibility - restaurants, rest rooms, train city councils, businesses.
- Criminal Justice Handbook is complete. Checking prices for printing. Dissemination and possible future training needs.

### Cross-Cutting

*Goal:* Inclusion of individuals with DD will be the focus of public relations materials produced and disseminated across SD.

*Objective* 10.1: Information & Awareness; 10.2: Education of Legislators and Public Policymakers; 10.3: Needs Assessments & Surveys.

- Objective 10.2: philosophy of self-directed services - equal treatment - value of natural supports.
- DD Statutes-update using People First Language.
- ATC terminology changing.
- Update People First Language information.

### GRANT APPLICATION – SDACBS/DIVISION OF DD-THE MOVEMENT OF SELF-DIRECTED SYSTEMS

Wanda Seiler and Tom Scheinost presented to the group. The goals of this proposal are to create a system of independent service coordination that is a realistic option for some individuals to the traditional service coordination system that currently exists; to implement an Agency of Choice model to

further independence and self direction to people support and to implement to “Good to Great” process in order to enhance person centered services and supports. The project brings together the Division of DD and SDACBS/ATC’s to solve problems and fix issues. This could be a 3-year project. This project will utilize DD staff time, PLANS Workgroup and Core Stakeholder Group for facilitating meetings, writing reports, etc.

Grady Kickul moved, seconded by Travis Arneson to approve \$110,518.35 of federal funds for the proposal entitled “The Movement of Self-Directed Systems.” Brooke Lusk and Wanda Seiler abstained. Motion carried.

#### EXECUTIVE COMMITTEE MEETING HELD APRIL 26, 2006

Robert Kean moved, seconded by Brooke Lusk to ratify the following actions taken by the Executive Committee:

- Approval of \$5,000 of federal funds for playground equipment in Hot Springs.
- Denial of \$2,920 of federal funds for interpreter fees for Communication Services for the Deaf Autreat.
- Asked for additional information regarding SD Literacy Council New Reader Conference. Concern that attendees do not have developmental disabilities.
- Approved \$70 of federal funds for printing for Joe Harrison who is supporting families with kids who are blind and visually impaired. The Executive Committee also set aside approximately \$3,000 for travel assistance for families to attend.
- Denial of \$945.12 of federal funds for The Financial University - Estate Planning.
- Approval of \$2,500 of federal funds for SD RehabAction Conference next fall.
- Denial of \$5,000 of federal funds for Autism Society of the Black Hills Family Summer Camp.
- Approval of \$900 of federal funds for Pathways Employment Training. This did not include the request to fund interpreter costs of \$320. The Council feels it is the responsibility of the conference sponsors to provide these services if they are needed. If the service is built into the entire conference budget, then it is okay to approve. Also, the Council feels these services must be utilized for someone who has developmental disabilities, not just someone who is hard of hearing.
- A request for \$500 of federal funds for Brookings Area Camp Adventure interpreter was not decided upon by the Executive Committee. The full



Council discussed the issue. Wanda Seiler moved, seconded by Isabel Trobaugh to approve the funding toward the camp in general, not specifically for interpreter fees. Motion carried.

- Ability Building Services requested an additional \$1,888 of federal funds to be added to the \$4,004 already granted. Since this then came up to more than \$5,000, the Executive Committee referred the decision to the full Council. Wanda Seiler moved, seconded by Ted Williams to approve the additional funding. Motion carried.

#### EVALUATION OF EXECUTIVE DIRECTOR

The committee feels there are no issues or concerns with Arlene and feels she is performing her duties in a positive manner. Council members have very positive comments about Arlene. The Executive Committee recommended a 3% salary increase for Arlene. Wanda Seiler moved, seconded by Ann Larsen to ratify the actions taken by the Executive Committee regarding Arlene's evaluation and salary increase. Motion carried.

#### NEXT MEETING DATE & PLACE

The next meeting will tentatively be held July 11 via DDN.

#### ADJOURNMENT

Meeting adjourned at 12:15 pm on April 27, 2006.